



Job Title: **Organist/Choirmaster**
Part-time Position (25 hours/week)

Reports To: Rector

OVERVIEW

Summary

St. Paul's Episcopal Church located just 40 miles southwest of Atlanta in Newnan, Georgia, has had a long history of excellence in liturgy and music. We view the Holy Eucharist, the sacrament of Christ's body and blood, as the principal act of Christian worship. The Organist/Choirmaster is an integral member of St. Paul's liturgies not only on Sundays but on major feast days and Holy Week. From the singing of psalms, anthems, and hymns accompanied by an Allen organ, instrumentalists, and occasional pianist music continues to speak to the soul in ways that words cannot. Our choirs have grown both in numbers and skills over the last six years. The numbers remain steady post-pandemic as well. St. Paul's has an on-going commitment to four choral scholars who help lead each section (soprano, alto, tenor, bass).

The city of Newnan, GA is a thriving community with a small-town feel. With a population of just over 40,000, Newnan is the perfect place to raise a family or start a business. The cost of living is reasonable, and there are plenty of job opportunities. The city also offers an excellent school system and a variety of recreational activities. In recent years, Newnan has undergone a transformation, with new businesses and developments popping up all over town. As a result, the city has become an increasingly desirable place to live.

Salary Range. \$30,500-40,500 Commensurate with experience

QUALIFICATIONS

- Bachelor of Music required. Major in organ performance preferred.
- Minimum of 3-5 years of experience as a church Organist/Choirmaster preferred.
- Excellent performance skills, technique, and musicality.
- Extensive experience in sacred music and knowledge of a wide variety of hymnody.

- Understanding and familiarity with worship and liturgy in the Episcopal Church is preferred.

RESPONSIBILITIES

- Play and direct for all church worship services, both regular and additional as directed by the Rector. This includes funerals/memorial services and weddings conducted in the Nave as well as other worship services when an organist/choirmaster is needed.
- Accompany and direct weekly Wednesday evening and Sunday morning choir rehearsals and additional choir rehearsals throughout the choral season.
- Supervise use of the church organs, pianos, and instruments.
- Hire and manage paid singers and submit check requests for them each month.
- Upon the organist's absence from any service for any reason, secure a substitute for the time involved and ensure that this person is familiar with the order of service and is given ample time for practice.
- Maintain an accurate account of organ and piano needs and maintenance and schedule regular maintenance as needed.
- Attend weekly staff meetings and seasonal worship meetings.
- Enter all music used in worship services into the service planning software as well as the licensing/copyright organizations' reporting website.
- Participate in shared administrative aspects of managing the music and arts program.
- Accompany Children's choir.
- Perform other duties as assigned by the Rector.

Please send cover letter and resume to The Rev. Hazel S. Glover,
revhazel@stpaulsnewnan.org. Position opened until filled. Interviews will begin in February 2023.